



MINUTES OF THE BOARD MEETING

TUESDAY, APRIL 23, 2013

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, April 23, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau.

2. Roll Call

Moved by Trustee

Seconded by Trustee

THAT the Niagara Catholic District School Board excuse Trustee Nieuwesteeg from attending the Board Meeting of April 23, 2013.

CARRIED

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Vincent Atallah	✓		
Michael Blair	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of April 23, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C11.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

A Disclosure of Interest was declared by Trustee Burtnik with Item C12.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

A Disclosure of Interest was declared by Trustee MacNeil with Item F4 of the In Camera Agenda. This trustee has business matters that conflict with this item, and left the meeting during discussion of this item.

5. Approval of Minutes of the Board Meetings

5.1 March 19, 2013

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 19, 2013, as presented.

CARRIED

5.2 April 9, 2013

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of April 9, 2013, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

Nil

COMMITTEE AND STAFF REPORTS

1. School Excellence Program - St. Joseph Catholic Elementary School, Snyder

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Lorrie MacKenzie, Principal of St. Joseph Catholic Elementary School, Snyder.

Principal MacKenzie with the assistance of staff showcased St. Joseph Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal MacKenzie and her staff for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of April 9, 2013 and Consideration of Recommendations

Moved by Trustee Charbonneau
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of April 9, 2013, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of April 9, 2013:

2.1 Approval of Policies

2.1.1 Student Senate – Elementary Policy (new)

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Student Senate – Elementary Policy (new), as presented.

CARRIED

2.1.2 Student Senate – Secondary Policy (100.6)

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Student Senate – Secondary Policy (100.6), as presented.

CARRIED

2.2 School Capacities, Enrolment Trends, Attendance Area Boundaries and Building Utilization 2013 - Phase Two Report

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

- THAT** the Niagara Catholic District School Board maintains all three Catholic Secondary Schools in St. Catharines and continues to monitor the accommodation and utilization of all three Catholic secondary facilities, and that Senior Staff bring a report to the Board no later than April 2018.
- THAT** the Niagara Catholic District School Board approve that the St. Catharines Elementary and Secondary Ad Hoc Attendance Area Review Committee of the Board review the attendance boundaries of the following St. Catharines Catholic Elementary Schools, Assumption Catholic Elementary

School, St. Alfred Catholic Elementary School, St. Ann Catholic Elementary School, Canadian Martyrs Catholic Elementary School, Our Lady of Fatima Catholic Elementary School and the consolidated St. James Catholic Elementary School/Michael J. Brennan Catholic Elementary School and that a report be submitted to the Committee of the Whole no later than December 2013.

3. **THAT** the Niagara Catholic District School Board approve that an Accommodation Review Committee be established to review St. Christopher Catholic Elementary School and St. Theresa Catholic Elementary School and that Senior Staff bring a report to the Committee of the Whole no later than January 2014.
4. **THAT** the Niagara Catholic District School Board approve an agreement to create a new joint venture St. Nicholas Catholic Elementary School with the French Catholic District School Board which is contingent on acquiring a suitable downtown site and Ministry of Education funding for a new elementary school by September 2014. Senior Staff will continue to explore all available facility options for St. Nicholas Catholic and bring a report to the Board no later than November 2013.
5. **THAT** the Niagara Catholic District School Board not require a Niagara Falls Elementary and Secondary Ad Hoc Attendance Boundary Review be completed for the St. Thomas More Catholic Elementary School and Our Lady of Mount Carmel Catholic Elementary School consolidation.
6. **THAT** the Niagara Catholic District School Board approve the preparation and submission of a capital priorities business case to secure funding for a new joint venture Catholic elementary school in downtown St. Catharines with the French Catholic District School Board.
7. **THAT** the Niagara Catholic District School Board approve the preparation and submission of a capital priorities business case to secure funding for an addition at St. Michael Catholic Elementary School to replace existing portables and to accommodate future projected student enrolment.

CARRIED

2.3 Elementary and Secondary School Year Calendars - 2013-2014

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2013-2014 school year.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of March 6, 2013

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of March 6, 2013, as presented for information.

CARRIED

4. Approved Minutes of Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 10, 2013

Moved by Trustee Charbonneau

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 10, 2013, as presented for information.

CARRIED

5. Community Outreach Program – Niagara Prosperity Initiative

Director Crocco welcomed Kathy Levinski, Manager of Facilities Services and Debbie Ogilvie, Community Outreach Coordinator, who enhanced the information report on the Community Outreach Program – Niagara Prosperity Initiative, along with Niagara Catholic's involvement in the Initiative.

6. St. Francis Catholic Secondary School Name

Director Crocco presented information regarding the change in spelling of Saint in the St. Francis Catholic Secondary School official name, to keep in alignment with Saint Michael and Saint Paul Catholic High Schools. He notified Trustees that he has consulted with Bishop Bergie on the recommendation, as well as the two local Trustees, both Catholic School Council and Student Council. All support the change in spelling of Saint from St. to Saint Francis Catholic Secondary School.

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve that the name of St. Francis Catholic Secondary School be adjusted to Saint Francis Catholic Secondary School.

CARRIED

7. Revised Budget for the Year 2012-2013

Director Crocco presented the Revised Budget for the Year 2012-2013, on behalf of Senior Administrative Council, and informed the Board that it is balanced without the use of reserve Funds and is in compliance with the guidelines and regulations issued by the Ministry of Education with the exception of the Board Administration line. The Board Administrative line continues to decrease each year which aligns with the commitment of the Director of Education and Senior Staff to align expenditures of revenue where possible throughout the budget to meet the annual System Priorities and Vision 2020 Strategic Plan.

Moved by Trustee Fera

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Report on the Revised Budget for the Year 2012-2013, as presented

CARRIED

8. Niagara Catholic System Priorities and Annual Budget Timelines 2013-2014

On behalf of Senior Administrative Council, Director Crocco presented the report on the Niagara Catholic System Priorities and Annual Budget Timelines 2013-2014 to the Board for its consideration.

Moved by Trustee O'Leary
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the Niagara Catholic System Priorities and Annual Budget Timelines 2013-2014, as presented.

CARRIED

9. Staff Development Department Professional Development Opportunities - 2013

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

10. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

10.1 Committee of the Whole Report

Superintendent Lefebvre presented the Committee of the Whole - Extended Overnight Field Trip/Excursion/ Exchange Trip Information.

10.2 Board Report

Superintendent Lefebvre presented the Board - Extended Overnight Field Trip/Excursion/ Exchange Trip Information.

11. Monthly Updates

11.1 Capital Projects Update

On behalf of Scott Whitwell, Controller of Facilities, Director Crocco presented the Capital Projects Update.

11.2 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- Megan Crawford and Noa Hagen, two Grade 4 students from St. Edward Catholic Elementary School, were this year's winners of the Autism Ontario - Niagara Chapter's 2014 Graphic Design Contest. Their designs will be printed on all 2014 World Autism Awareness Day apparel, distributed across Ontario.

Superintendent Lee Ann Forsyth-Sells

- Student Jennifer Csele from Notre Dame College School is one of 18 student scientists representing Canada on Team Canada at the International Science and Engineering Fair to be held in Phoenix, Arizona.

Superintendent Lefebvre

- Niagara Catholic students placed in the top three in all categories in the Provincial Skills - Regional Qualifying Competition in the areas of Individual Carpentry, Culinary Arts, Video Production and Welding. The qualifiers will take part in the Provincial Skills Competition on May 6, 7 & 8, 2013.

Director Crocco

- Collectively, 49 schools across the Niagara Catholic District School Board raised \$55,422.17 for the Terry Fox Foundation Annual Campaign 2012.

12. Financial Reports

Chairperson Burtnik turned the Chair of the April Board Meeting over to Vice-Chairperson Charbonneau.

12.1 Monthly Banking Transactions

Moved by Trustee O'Leary
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of March 2013, as presented for information.

CARRIED

Chairperson Burtnik resumed the Chair of the April Board Meeting.

12.2 Statement of Revenue & Expenditures

Moved by Trustee O'Leary
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at March 31, 2013, as presented for information.

CARRIED

C. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Chairperson Burtnik shared a copy of the Board letter to Father Rosica as requested at the April Committee of the Whole Meeting.

2. Report on Trustee Conferences Attended

Student Trustees Michael Blair and Vincent Atallah gave a summary on the Ontario Catholic Student Leadership Conference which took place in Ottawa, from April 11 to 13, 2013 which was also attended by Chairperson Burtnik and Director Crocco.

3. General Discussion to Plan for Future Action

Director Crocco indicated that Superintendent Lefebvre is continuing with the implementation of French Immersion in Niagara Catholic Schools. Trustees will be kept informed of further progress.

4. Trustee Information

4.1 Spotlight on Niagara Catholic

4.1.1 March 19, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – March 19, 2013 issue for Trustees' information.

4.1.2 April 9, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – April 9, 2013 issue for Trustees' information.

4.2 Calendar of Events – May 2013

Director Crocco presented the Calendar of Events – May 2013 for Trustees' information.

4.3 United Way Day – April 24, 2013

Director Crocco presented information on United Way Day – April 24, 2013.

4.4 OCSTA AGM 2013 – May 2 to 4, 2013

Director Crocco asked Trustees to confirm their attendance at the OCSTA AGM 2013 scheduled for May 2 to 4, 2013, with Sherry Morena.

4.5 Catch the Spirit 2013 – May 6, 2013

Director Crocco presented information and reviewed the presentation protocol with Trustees for the Catch the Spirit 2013 Celebration being held May 6, 2013, at Notre Dame College School in Welland.

Trustees were asked to confirm their attendance with Sherry Morena.

4.6 Mental Health Week Presentation – May 15, 2013

Superintendent Baldasaro presented information on the Mental Health Week Presentation scheduled for May 15, 2013.

4.7 Graduation Celebration – May 16, 2013

Director Crocco invited Trustees to attend that Graduation Celebration being held May 16, 2013, at the Scotiabank Centre.

Trustees were asked to confirm their attendance with Sherry Morena.

4.8 Partners in Catholic Education – May 16, 2013

Director Crocco presented information and invited Trustees to Partners in Catholic Education being held on May 16, 2013 at Club Roma in St. Catharines. Invitations to Parish Priests, Catholic School Council Chairs and members have been sent.

Trustees were asked to confirm their attendance with Sherry Morena.

4.9 OCSTA Regional Meeting

Chairperson Burtnik asked Trustees to forward any items to her that they may want to be addressed at the Fall 2013 OCSTA Regional Meeting.

4.10 CCSTA AGM 2013

Director Crocco presented information on the CCSTA AGM being held June 6-8, 2013 in Winnipeg, Manitoba.

Trustees were asked to confirm their attendance with Sherry Morena.

4.11 CCSTA AGM 2016

Chairperson Burtnik informed Trustees that the French Catholic School Board/Conseil scolaire de district Catholique Centre-Sud has approached Niagara Catholic to co-host the 2016 CCSTA Conference in Niagara Falls, if their bid is accepted.

Moved by Trustee Charbonneau
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board endorse and support Conseil scolaire de district Catholique Centre-Sud's bid to host the 2016 CCSTA Conference in Niagara Falls.

CARRIED

5. Open Question Period

None Submitted

D. NOTICES OF MOTION

E. BUSINESS IN CAMERA

Moved by Trustee Sicoli
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:35 p.m. and reconvened at 3:55 a.m.

F. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of April 23, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of March 19, 2013, as presented.

CARRIED (Item F1)

Moved by Trustee MacNeil
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 9, 2013, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Agenda.

CARRIED (Item F4)

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

CARRIED (Item F6.1)

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.2 of the In Camera Agenda.

CARRIED (Item F6.2)

The following motion was passed at 11:00 p.m.

Moved by Trustee MacNeil

Seconded by Trustee Burkholder

THAT the Board Meeting be extended beyond 11:00 p.m.

CARRIED

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.3 of the In Camera Agenda.

CARRIED (Item F6.3)

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.4 of the In Camera Agenda.

CARRIED (Item F6.4)

Moved by Trustee Fera

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.5 of the In Camera Agenda.

CARRIED (Item F6.5)

Moved by Trustee Sicoli

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.6 of the In Camera Agenda.

CARRIED (Item F6.6)

Moved by Trustee Sicoli

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.7 of the In Camera Agenda.

CARRIED (Item F6.7)

Moved by Trustee O'Leary
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.8 of the In Camera Agenda.

CARRIED (Item F6.8)

Moved by Trustee O'Leary
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.9 of the In Camera Agenda.

CARRIED (Item F6.9)

Moved by Trustee Burkholder
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.10 of the In Camera Agenda.

CARRIED (Item F6.10)

Moved by Trustee Fera
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.11 of the In Camera Agenda.

CARRIED (Item F6.11)

Moved by Trustee Sicoli
Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.12 of the In Camera Agenda.

CARRIED (Item F6.12)

Moved by Trustee O'Leary
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.13 of the In Camera Agenda.

CARRIED (Item F6.13)

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.14 of the In Camera Agenda.

CARRIED (Item F6.14)

Moved by Trustee Charbonneau
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 19, 2013, as presented.

CARRIED (Item F7.1)

Moved by Trustee Charbonneau
Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of April 9, 2013, as presented.

CARRIED (Item F7.2)

Moved by Trustee MacNeil
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of April 9, 2013, as presented.

CARRIED (Item F8)

G. FUTURE MEETINGS AND EVENTS

H. MOMENT OF SILENT REFLECTION FOR LIFE

I. ADJOURNMENT

Moved by Trustee Fera
Seconded by Trustee Sicoli

THAT the April 23, 2013 meeting of the Niagara Catholic District School Board be adjourned.
CARRIED

This meeting was adjourned at 4:00 a.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **April 23rd, 2013.**

Approved on the **28th** day of **May 2013.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer